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BURLINGTON AREA YMCA JOB DESCRIPTION

Job Title: **Lifeguard** (For YMCA and West Burlington Pools)
FLSA Status: Non- Exempt
Reports to: Aquatic Director/ Assistant Manager

Job Code: (unique to Y)
Job Grade: (unique to Y)
Revision Date: 06/13/2019

POSITION SUMMARY:

Provide a safe, clean, and friendly environment for all swimmers; prevent accidents and respond quickly to emergencies.

ESSENTIAL FUNCTIONS:

1. Ability to effectively communicate with members, participants, and other staff in a positive manner.
2. Make mature judgments and to have the ability to make sound decisions
3. Communicate with Aquatic Director, team members, and parents of all progress and other related topics.
4. Enforce ALL rules of the facility.
5. Set a good example by practicing and implementing the Y's mission and values.
6. Respect the Aquatic Director and all colleagues
7. Follow the code of ethics for all staff.
8. Take pride in the facility by make sure that our department is clean and organized.
9. Assist members/ patrons with anything that may need
10. Attend all monthly in-service meetings/ trainings (if a staff member has to miss this meeting they have seven days to make up this meeting).
11. All other duties will be assigned.

YMCA COMPETENCIES (Leader):

Mission Advancement: Accepts and demonstrates the Y's values. Demonstrates a desire to serve others and fulfill community needs. Builds effective, supportive working relationships with volunteers and staff. Supports fundraising.

Collaboration: Works effectively with people of different backgrounds, abilities, opinions, and perceptions. Builds rapport and relates well to others. Seeks first to understand the other person's point of view, and remains calm in challenging situations. Listens for understanding and meaning; speaks and writes effectively. Takes initiative to assist in developing others.

Operational Effectiveness: Makes sound judgments, and transfers learning from one situation to another. Embraces new approaches and discovers ideas to create a better member experience. Establishes goals, clarifies tasks, plans work and actively participates in meetings. Follows budgeting policies and procedures, and reports all financial irregularities immediately. Strives to meet or exceed goals and deliver a high-value experience for members.

Personal Growth: Pursues self-development that enhances job performance. Demonstrates an openness to change, and seeks opportunities in the change process. Accurately assesses personal feelings, strengths and limitations and how they impact relationships. Has the

functional and technical knowledge and skills required to perform well; uses best practices and demonstrates up-to-date knowledge and skills in technology.

QUALIFICATIONS:

- Current American Red Cross or YMCA Lifeguard certification.
- Current CPR certification (must include adult, child, and infant CPR and obstructed airway maneuver, two-rescuer CPR, modified jaw thrust, and use of pocket-mask and bag-valve mask resuscitation. American Safety & Health Institute CPR-PRO, American Red Cross CPR for the Professional Rescuer, American Heart Association CPR for the Health Care Provider, and National Safety Council Professional Rescuer CPR certification programs meet these requirements.)
- Current First Aid certification (must include training in victim assessment; bleeding; shocks; burns; specific body injuries; bites and stings; bone, joint, and muscle injuries; medical emergencies and rescues. American Red Cross, National Safety Council, and American Safety Health Institute programs meet these requirements.)
- Certification in AED, and Oxygen Administration.
- Pass the following swimming skills test:
 - A. Swim 50 yards each of: sidestroke, front crawl and breaststroke,
 - B. Tread water for at least two minutes with legs only.
 - C. Surface dive head-first and feet-first and swim underwater for 15 feet.
 - D. Perform one active victim, one passive victim, and one spinal victim rescue.
- Reflect emotional maturity, good communication skills, judgment, tact, and a positive attitude.

Expectations from the Aquatic Director

- Be respectful of all members and guests
- Keep the pool area clean and in order.
- Find a sub when necessary.
- Be on time for your assigned shift.

PHYSICAL DEMANDS

Sufficient strength, agility and mobility to perform essential functions of position and to safely supervise adult activities.

Employee Signature

Date

Supervisor Signature

Date